

# TAMILNADU COLLEGE OF ENGINEERING

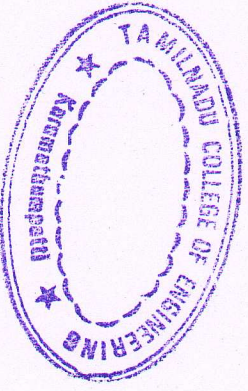
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(Approved by AICTE and Affiliated to Anna University)  
PALANISAME RAVI NAGAR, KARUMATHAMPATTI, COIMBATORE - 641659.



## MEMBERS OF COMPLAINTS CUM REDRESSAL COMMITTEE [2022-2023]

| Name of the Committee Member | Designation                       | Position | Mobile Number | Email address            |
|------------------------------|-----------------------------------|----------|---------------|--------------------------|
| Dr. A.S Shanthi              | Professor                         | Member   | 9942288733    | cse@tnce.in              |
| Dr. Latha Shammugavadi v u s | Professor                         | Convener | 9843520777    | ece@tnce.in              |
| Dr. P.Dharmalingam           | Associate Professor               | Member   | 9942082725    | dharmalingam72@gmail.com |
| Mrs. Karthika Devi C.P       | Others-Deputy Warden Girls Hostel | Member   | 9894138174    | tce@tnce.in              |
| Dr. Ragunath Parakkal P      | Counsellor                        | Member   | 9447083118    | tce@tnce.in              |
| Mr. Elango C                 | Assistant Professor               | Member   | 9942522682    | elango284@gmail.com      |

Principal



Dr. M. KARTHICKAN, B.E., M.Tech., Ph.D  
PRINCIPAL  
TAMILNADU COLLEGE OF ENGINEERING  
PALANISAME RAVI NAGAR  
KARUMATHAMPATTI-641 659  
COIMBATORE



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PALANISAME RAVI NAGAR, KARUMATHAMPATTI, COIMBATORE - 641659.



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Dated: 14-08-2021

## CIRCULAR 17<sup>th</sup> COMPLAINTS CUM REDRESSAL COMMITTEE MEETING

This is to inform that there will be a meeting of the Complaints Cum Redressal Committee on 21<sup>st</sup> August 2021 at 11.00am. All the members are requested to attend the meeting. [Venue : Seminar Hall]

### AGENDA:

1. Introduction of Committee members
2. Briefing roles and responsibilities
3. Procedure for reporting of complaints
4. Any complaints to be reported and recorded
5. Initiatives to ensure safety by taking necessary measures and counseling.
6. Any other points to be discussed

CHAIR PERSON

To

1. HoD
2. All the Complaints cum Redressal Committee members



Dr. M. KARTHIKEYAN, B.E., M.Tech., Ph.D  
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## MINUTES OF THE 17<sup>TH</sup> COMPLAINTS CUM REDRESSAL COMMITTEE MEETING

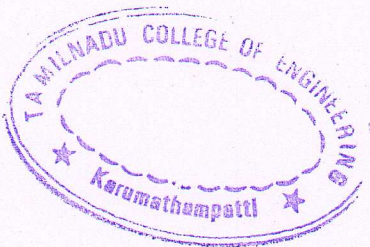
Date: 21.08.2021

Time: 11.00 pm

Venue : Seminar Hall

Members present:

| Name of the Committee Member | Designation                       | Position     | Signature |
|------------------------------|-----------------------------------|--------------|-----------|
| Dr.M.Karthikeyan             | Principal                         | Chair Person |           |
| Dr. Latha Shanmugavadivu s   | Professor                         | Convener     |           |
| Dr. Krishneswar K            | Professor                         | Member       |           |
| Mrs. Karthika Devi C.P       | Others-Deputy Warden Girls Hostel | Member       |           |
| Dr. Dharmalingam P           | Associate Professor               | Member       |           |
| Dr. Ragunath Parakkal P      | Counsellor                        | Member       |           |
| Mr. Elango C                 | Assistant Professor               | Member       |           |



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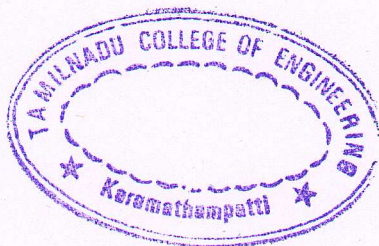


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## POINTS DISCUSSED:

- The chair person welcomed all the members of the Committee and briefed on the roles and responsibilities of members of committee.
- The procedures for reporting any of the complaints were discussed.
- The Chair person submitted the consolidated report of grievances so far received and the redressal for all complaints in the Even semester of Academic Year 2020-21.
- The chair person informed that no complaints of sexual harassment was recorded in the Even semester of Academic Year 2020-21.
- Any complaints should be brought immediately to the notice of the Chairman of the committee and suitable necessary safety measures will be ensured.
- Dr. Latha Shanmugavadivu s, Convenor of the committee added that the online grievance redressal portal is available in our college website <https://tnce.in>
- Further the convenor explained how to register complaints through college website and that the online Grievance Redressal Mechanism is safe and confidential.
- Smooth functioning of the college with respect to safety issues of women stakeholders was found satisfactory as informed and seen from the CCTV camera fixed at various places.
- The members decided to organize awareness programs for all students.
- The next meeting was planned to be in the month of February, 2022.
- The chair person thanked all the members of the committee for their active participation and suggestions.

CHAIR PERSON



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Dated: 19-02-2022

## CIRCULAR 18<sup>th</sup> COMPLAINTS CUM REDRESSAL COMMITTEE MEETING

This is to inform that there will be a meeting of the Complaints Cum Redressal Committee on 26<sup>th</sup> February 2022 at 11.00am. All the members are requested to attend the meeting. [Venue : Seminar Hall]

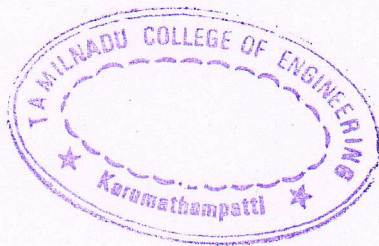
### AGENDA:

1. Any complaints so far reported and recorded
2. Initiatives to ensure safety by taking necessary measures and counseling.
3. Any other points to be discussed.

CHAIR PERSON

To

1. HoD
2. All the Complaints cum Redressal Committee members



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## MINUTES OF THE 18<sup>TH</sup> COMPLAINTS CUM REDRESSAL COMMITTEE MEETING

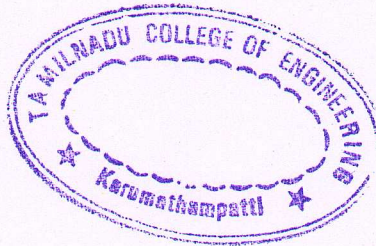
Venue : Seminar Hall

Members present:

Date: 26.02.2022

Time: 11.00 pm

| Name of the Committee Member | Designation                       | Position     | Signature |
|------------------------------|-----------------------------------|--------------|-----------|
| Dr.M.Karthikeyan             | Principal                         | Chair Person |           |
| Dr. Latha Shanmugavadivus    | Professor                         | Convener     |           |
| Dr. KrishneswarK             | Professor                         | Member       |           |
| Mrs. Karthika Devi C.P       | Others-Deputy Warden Girls Hostel | Member       |           |
| Dr. Dharmalingam P           | Associate Professor               | Member       |           |
| Dr. Rangunath Parakkal P     | Counsellor                        | Member       |           |
| Mr. Elango C                 | Assistant Professor               | Member       |           |



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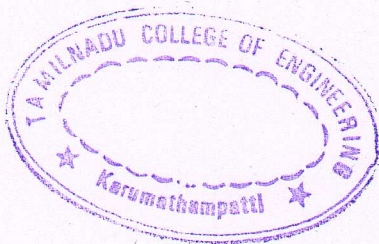


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## POINTS DISCUSSED:

- The chair person welcomed all the members of the Committee and briefed on the roles and responsibilities of members of committee.
- The procedures adopted for reporting any of the complaints were discussed.
- The Chair person submitted the consolidated report of grievances so far received and the redressal for all complaints in the Odd semester of Academic Year 2021-22.
- The chair person informed that no complaints of sexual harassment was recorded in the Odd semester of Academic Year 2021-22.
- Any complaints should be brought immediately to the notice of the Chairman of the committee and suitable necessary safety measures will be ensured.
- Dr. Latha Shanmugavadivus, Convenor of the committee added that the online grievance redressal portal is available in our college website <https://tnce.in>
- Further the convenor explained how to register complaints through college website and that the online Grievance Redressal Mechanism is safe and confidential.
- Smooth functioning of the college with respect to safety issues of women stakeholders was found satisfactory as informed and seen from the CCTV camera fixed at various places.
- The Convenor informed that the awareness programme on Grievance Redressal, Internal Complaints and Anti ragging for all students was conducted on 2<sup>nd</sup> November 2021.
- The next meeting was planned to be in the month of August, 2022.
- The chair person thanked all the members of the committee for their active participation and suggestions.

CHAIR-PERSON



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Dated: 22-08-2020

## CIRCULAR 15<sup>th</sup> COMPLAINTS CUM REDRESSAL COMMITTEE MEETING

This is to inform that there will be a meeting of the Complaints Cum Redressal Committee on 29<sup>th</sup> August 2020 at 11.00am. All the members are requested to attend the meeting. [Venue : Seminar Hall]

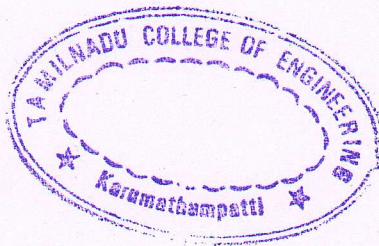
### AGENDA:

1. Introduction of Committee members
2. Briefing roles and responsibilities
3. Procedure for reporting of complaints
4. Any complaints to be reported and recorded
5. Initiatives to ensure safety by taking necessary measures and counseling.
6. Any other points to be discussed

CHAIR PERSON

To

1. HoD
2. All the Complaints cum Redressal Committee members



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## MINUTES OF THE 15<sup>TH</sup> COMPLAINTS CUM REDRESSAL COMMITTEE MEETING

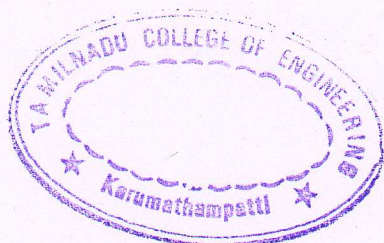
Venue : Seminar Hall

Members present:

Date: 29.08.2020

Time: 11.00 pm

| Name of the Committee Member | Designation                          | Position     | Signature |
|------------------------------|--------------------------------------|--------------|-----------|
| Dr.M.Karthikeyan             | Principal                            | Chair Person |           |
| Dr. Latha Shanmugavadivu s   | Professor                            | Convener     |           |
| Dr. Krishneswar K            | Professor                            | Member       |           |
| Mrs. Karthika Devi C.P       | Others-Deputy<br>Warden Girls Hostel | Member       |           |
| Dr. Dharmalingam P           | Associate Professor                  | Member       |           |
| Dr. Ragunath Parakkal P      | Counsellor                           | Member       |           |
| Mr. Elango C                 | Assistant Professor                  | Member       |           |



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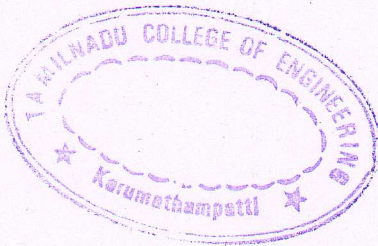


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## POINTS DISCUSSED:

- The chair person welcomed all the members of the Committee and briefed on the roles and responsibilities of members of committee.
- The procedures for reporting any of the complaints were discussed.
- The Chair person submitted the consolidated report of grievances so far received and the redressal for all complaints in the Even semester of Academic Year 2019-20.
- The chair person informed that no complaints of sexual harassment was recorded in the Even semester of Academic Year 2019-20.
- Any complaints should be brought immediately to the notice of the Chairman of the committee and suitable necessary safety measures will be ensured.
- Dr. Latha Shanmugavadivu s, Convenor of the committee added that the online grievance redressal portal is available in our college website <https://tnce.in>
- Further the convenor explained how to register complaints through college website and that the online Grievance Redressal Mechanism is safe and confidential.
- Smooth functioning of the college with respect to safety issues of women stakeholders was found satisfactory as informed and seen from the CCTV camera fixed at various places.
- The members decided to organize awareness programs for all students.
- The next meeting was planned to be in the month of February, 2021.
- The chair person thanked all the members of the committee for their active participation and suggestions.

CHAIR-PERSON



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Dated: 20-02-2021

## CIRCULAR 16<sup>th</sup> COMPLAINTS CUM REDRESSAL COMMITTEE MEETING

This is to inform that there will be a meeting of the Complaints Cum Redressal Committee on 27<sup>th</sup> February 2021 at 11.00am. All the members are requested to attend the meeting. [Venue : Seminar Hall]

### AGENDA:

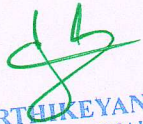
1. Any complaints so far reported and recorded
2. Initiatives to ensure safety by taking necessary measures and counseling.
3. Any other points to be discussed.

CHAIR PERSON

To

1. HoD
2. All the Complaints cum Redressal Committee members



  
Dr. M. KARTIKEYAN, B.E., M.Tech., Ph.D  
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## MINUTES OF THE 16<sup>TH</sup> COMPLAINTS CUM REDRESSAL COMMITTEE MEETING

Venue : Seminar Hall

Date: 27.02.2021

Time: 11.00 pm

Members present:

| Name of the Committee Member | Designation                       | Position     | Signature |
|------------------------------|-----------------------------------|--------------|-----------|
| Dr.M.Karthikeyan             | Principal                         | Chair Person |           |
| Dr.S.Latha Shanmugavadivu    | Professor                         | Convener     |           |
| Dr. Krishneswar, K           | Professor                         | Member       |           |
| Mrs. Karthika Devi C.P       | Others-Deputy Warden Girls Hostel | Member       |           |
| Dr. Dharmalingam P           | Associate Professor               | Member       |           |
| Dr. Ragunath Parakkal P      | Counsellor                        | Member       |           |
| Mr. Elango C                 | Assistant Professor               | Member       |           |



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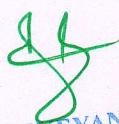
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## POINTS DISCUSSED:

- The chair person welcomed all the members of the Committee and briefed on the roles and responsibilities of members of committee.
- The procedures adopted for reporting any of the complaints were discussed.
- The Chair person submitted the consolidated report of grievances so far received and the redressal for all complaints in the Odd semester of Academic Year 2020-21.
- The chair person informed that no complaints of sexual harassment was recorded in the Odd semester of Academic Year 2020-21.
- Any complaints should be brought immediately to the notice of the Chairman of the committee and suitable necessary safety measures will be ensured.
- Dr. Latha Shanmugavadivus, Convenor of the committee added that the online grievance redressal portal is available in our college website <https://tnce.in>
- Further the convenor explained how to register complaints through college website and that the online Grievance Redressal Mechanism is safe and confidential.
- Smooth functioning of the college with respect to safety issues of women stakeholders was found satisfactory as informed and seen from the CCTV camera fixed at various places.
- The Convenor informed that the awareness programme on Grievance Redressal, Internal Complaints and Anti ragging for all students was conducted on **5th November, 2020**.
- The next meeting was planned to be in the month of August, 2021.
- The chair person thanked all the members of the committee for their active participation and suggestions.

  
CHAIR PERSON



  
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Dated: 17-08-2019

## CIRCULAR 13<sup>th</sup> COMPLAINTS CUM REDRESSAL COMMITTEE MEETING

This is to inform that there will be a meeting of the Complaints Cum Redressal Committee on 24<sup>th</sup> August 2019 at 11.00am. All the members are requested to attend the meeting. [Venue : Seminar Hall]

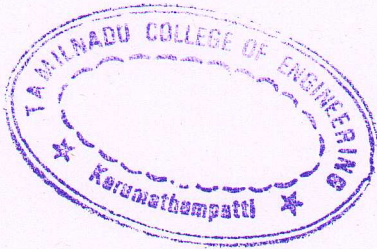
### AGENDA:


- Introduction of Committee members
- Briefing roles and responsibilities
- Procedure for reporting of complaints
- Any complaints to be reported and recorded
- Initiatives to ensure safety by taking necessary measures and counseling.
- Any other points to be discussed

  
CHAIR PERSON

To

1. HoD
2. All the Complaints cum Redressal Committee members



  
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## MINUTES OF THE 13<sup>TH</sup> COMPLAINTS CUM REDRESSAL COMMITTEE MEETING

Date: 24.08.2019

Time: 11.00 pm

Venue : Seminar Hall

Members present:

| Name of the Committee Member | Designation                       | Position     | Signature |
|------------------------------|-----------------------------------|--------------|-----------|
| Dr.M.Karthikeyan             | Principal                         | Chair Person |           |
| Dr. Latha Shanmugavadivu s   | Professor                         | Convener     |           |
| Dr. Krishneswarik            | Professor                         | Member       |           |
| Mrs. Karthika Devi C.P       | Others-Deputy Warden Girls Hostel | Member       |           |
| Dr. Dharmalingam P           | Associate Professor               | Member       |           |
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| Mr. Elango C                 | Assistant Professor               | Member       |           |



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## POINTS DISCUSSED:

- The chair person welcomed all the members of the Committee and briefed on the roles and responsibilities of members of committee.
- The procedures for reporting any of the complaints were discussed.
- The Chair person submitted the consolidated report of grievances so far received and the redressal for all complaints in the Even semester of Academic Year 2018-19.
- The chair person informed that no complaints of sexual harassment was recorded in the Even semester of Academic Year 2018-19.
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CHAIR PERSON



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Dated: 22-02-2020

## CIRCULAR 14<sup>th</sup> COMPLAINTS CUM REDRESSAL COMMITTEE MEETING

This is to inform that there will be a meeting of the Complaints Cum Redressal Committee on 27<sup>th</sup> February 2020 at 11.00am. All the members are requested to attend the meeting. [Venue : Seminar Hall]

### AGENDA:

1. Any complaints so far reported and recorded
2. Initiatives to ensure safety by taking necessary measures and counseling.
3. Any other points to be discussed.

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2. All the Complaints cum Redressal Committee members



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PALANISAME RAVI NAGAR  
KARUMATHAMPATTI-641 659  
COIMBATORE



# TAMILNADU COLLEGE OF ENGINEERING

Sponsored by: Tamilnadu Technical Educational Foundation, Tirupur.

(Approved by AICTE and Affiliated to Anna University)

PALANISAME RAVI NAGAR, KARUMATHAMPATTI, COIMBATORE - 641659.



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## MINUTES OF THE 14<sup>TH</sup> COMPLAINTS CUM REDRESSAL COMMITTEE MEETING

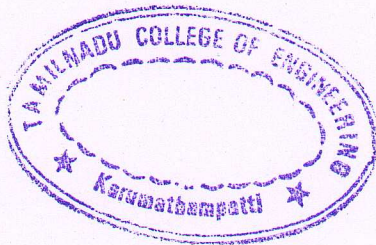
Date: 27.02.2020

Time: 11.00 pm

Venue : Seminar Hall

Members present:

| Name of the Committee Member | Designation                       | Position     | Signature |
|------------------------------|-----------------------------------|--------------|-----------|
| Dr.M.Karthikeyan             | Principal                         | Chair Person |           |
| Dr. Latha Shanmugavadivus    | Professor                         | Convener     |           |
| Dr. Krishneswari K           | Professor                         | Member       |           |
| Mrs. Karthika Devi C.P       | Others-Deputy Warden Girls Hostel | Member       |           |
| Dr. Dharmalingam P           | Associate Professor               | Member       |           |
| Dr. Ragunath Parakkal P      | Counsellor                        | Member       |           |
| Mr. Elango C                 | Assistant Professor               | Member       |           |



Dr. M. KARTHIKEYAN, B.E., M.Tech., Ph.D  
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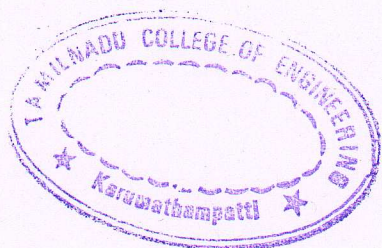


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## POINTS DISCUSSED:

- The chair person welcomed all the members of the Committee and briefed on the roles and responsibilities of members of committee.
- The procedures adopted for reporting any of the complaints were discussed.
- The Chair person submitted the consolidated report of grievances so far received and the redressal for all complaints in the Odd semester of Academic Year 2019-20.
- The chair person informed that no complaints of sexual harassment was recorded in the Odd semester of Academic Year 2019-20.
- Any complaints should be brought immediately to the notice of the Chairman of the committee and suitable necessary safety measures will be ensured.
- Dr. Latha Shanmugavadivu s, Convenor of the committee added that the online grievance redressal portal is available in our college website <https://tnce.in>
- Further the convenor explained how to register complaints through college website and that the online Grievance Redressal Mechanism is safe and confidential.
- Smooth functioning of the college with respect to safety issues of women stakeholders was found satisfactory as informed and seen from the CCTV camera fixed at various places.
- The Convenor informed that the awareness programme on Grievance Redressal, Internal Complaints and Anti ragging for all students was conducted on 8th November, 2019.
- The next meeting was planned to be in the month of August, 2020.
- The chair person thanked all the members of the committee for their active participation and suggestions.

CHAIR PERSON



Dr. M. KARTHIKEYAN, B.E., M.Tech., Ph.D  
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21.03.2018

## CIRCULAR

### 11<sup>th</sup> COMPLAINTS CUM REDRESSAL COMMITTEE MEETING

This is to inform that there will be a meeting of the Complaints Cum Redressal Committee on 25<sup>th</sup> August 2018 at 11.00am. All the members are requested to attend the meeting. [Venue: Seminar Hall]

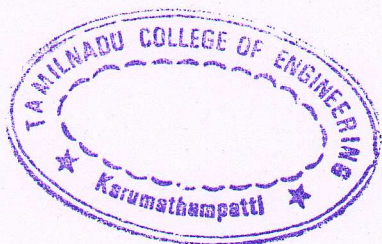
#### AGENDA:

1. Introduction of Committee members
2. Briefing roles and responsibilities
3. Procedure for reporting of complaints
4. Any complaints to be reported and recorded
5. Initiatives to ensure safety by taking necessary measures and counseling.
6. Any other points to be discussed.

CHAIR PERSON

To

- HoD
- All the Complaints cum Redressal Committee members



Dr. M. KARTHIKEYAN, B.E., M.Tech., Ph.D  
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## MINUTES OF THE 11<sup>TH</sup> COMPLAINTS CUM REDRESSAL COMMITTEE MEETING

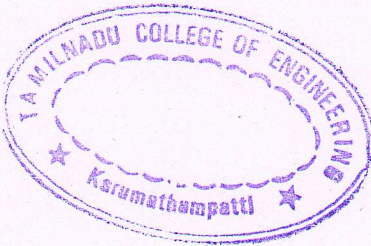
Date: 25.08.2018

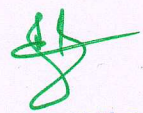
Time: 11.00 pm

Venue : Seminar Hall

Members present:

| Name of the Committee Member | Designation                       | Position     | Signature |
|------------------------------|-----------------------------------|--------------|-----------|
| Dr.M.Karthikeyan             | Principal                         | Chair Person |           |
| Dr. Latha Shanmugavadivus    | Professor                         | Convener     |           |
| Dr. Krishneswarik            | Professor                         | Member       |           |
| Mrs. Karthika Devi C.P       | Others-Deputy Warden Girls Hostel | Member       |           |
| Dr. Dharmalingam P           | Associate Professor               | Member       |           |
| Dr. Ragunath Parakkal P      | Counsellor                        | Member       |           |
| Mr. Elango C                 | Assistant Professor               | Member       |           |



  
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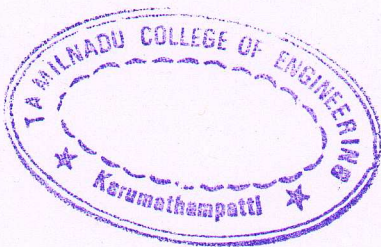
PALANISAME RAVI NAGAR, KARUMATHAMPATTI, COIMBATORE - 641659.



## POINTS DISCUSSED:

- The chair person welcomed all the members of the Committee and briefed on the roles and responsibilities of members of committee.
- The procedures for reporting any of the complaints were discussed.
- The Chair person submitted the consolidated report of grievances so far received and the redressal for all complaints in the Even semester of Academic Year 2017-18.
- The chair person informed that no complaints of sexual harassment was recorded in the Even semester of Academic Year 2017-18.
- Any complaints should be brought immediately to the notice of the Chairman of the committee and suitable necessary safety measures will be ensured.
- Dr. Latha Shanmugavadivu s, Convenor of the committee added that the online grievance redressal portal is available in our college website <https://tnce.in>
- Further the convenor explained how to register complaints through college website and that the online Grievance Redressal Mechanism is safe and confidential.
- Smooth functioning of the college with respect to safety issues of women stakeholders was found satisfactory as informed and seen from the CCTV camera fixed at various places.
- The members decided to organize awareness programs for all new students.
- The next meeting was planned to be in the month of February, 2019.
- The chair person thanked all the members of the committee for their active participation and suggestions.

CHAIR-PERSON



Dr. M. KARTHIKEYAN, B.E., M.Tech., Ph.D  
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Dated: 16-02-2019

## CIRCULAR

### 12<sup>th</sup> COMPLAINTS CUM REDRESSAL COMMITTEE MEETING

This is to inform that there will be a meeting of the Complaints Cum Redressal Committee on 23<sup>rd</sup> February 2019 at 11.00am. All the members are requested to attend the meeting. [Venue : Seminar Hall]

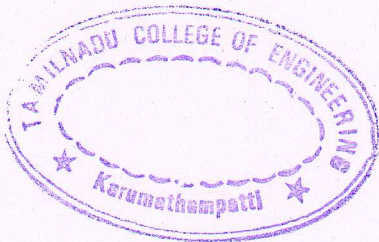
#### AGENDA:

1. Any complaints so far reported and recorded
2. Initiatives to ensure safety by taking necessary measures and counseling.
3. Any other points to be discussed.

CHAIR PERSON

To

1. HoD
2. All the Complaints cum Redressal Committee members



Dr. M. KARTHIKEYAN, B.E., M.Tech., Ph.D  
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## MINUTES OF THE 12<sup>TH</sup> COMPLAINTS CUM REDRESSAL COMMITTEE MEETING

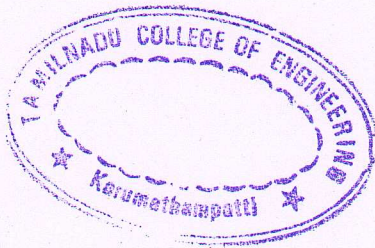
Venue : Seminar Hall

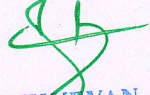
Members present:

Date: 23.02.2019

Time: 11.00 pm

| Name of the Committee Member | Designation                          | Position     | Signature |
|------------------------------|--------------------------------------|--------------|-----------|
| Dr.M.Karthikeyan             | Principal                            | Chair Person |           |
| Dr. Latha Shanmugavadivu s   | Professor                            | Convener     |           |
| Dr. Krishneswarik            | Professor                            | Member       |           |
| Mrs. Karthika Devi C.P       | Others-Deputy<br>Warden Girls Hostel | Member       |           |
| Dr. Dharmalingam P           | Associate Professor                  | Member       |           |
| Dr. Rangunath Parakkal P     | Counsellor                           | Member       |           |
| Mr. Elango C                 | Assistant Professor                  | Member       |           |



  
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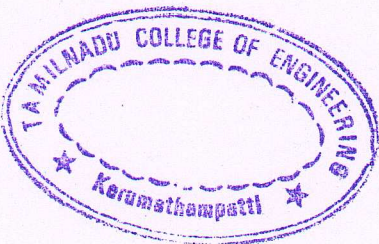


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## POINTS DISCUSSED:

- The chair person welcomed all the members of the Committee and briefed on the roles and responsibilities of members of committee.
- The procedures adopted for reporting any of the complaints were discussed.
- The Chair person submitted the consolidated report of grievances so far received and the redressal for all complaints in the Odd semester of Academic Year 2018-19.
- The chair person informed that no complaints of sexual harassment was recorded in the Odd semester of Academic Year 2018-19.
- Any complaints should be brought immediately to the notice of the Chairman of the committee and suitable necessary safety measures will be ensured.
- Dr. Latha Shanmugavadivus, Convenor of the committee added that the online grievance redressal portal is available in our college website <https://tnce.in>
- Further the convenor explained how to register complaints through college website and that the online Grievance Redressal Mechanism is safe and confidential.
- Smooth functioning of the college with respect to safety issues of women stakeholders was found satisfactory as informed and seen from the CCTV camera fixed at various places.
- The Convenor informed that the awareness programme on Grievance Redressal, Internal Complaints And Anti ragging for all students was conducted on **10<sup>th</sup> November, 2018**.
- The next meeting was planned to be in the month of August, 2019.
- The chair person thanked all the members of the committee for their active participation and suggestions.

CHAIR PERSON



Dr. M. KARTHIKEYAN, B.E., M.Tech., Ph.D  
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Dated: 12-08-2017

## CIRCULAR

### 09<sup>th</sup> COMPLAINTS CUM REDRESSAL COMMITTEE MEETING

This is to inform that there will be a meeting of the Complaints Cum Redressal Committee on 19<sup>th</sup> August 2017 at 11.00 am. All the members are requested to attend the meeting. [Venue : Seminar Hall]

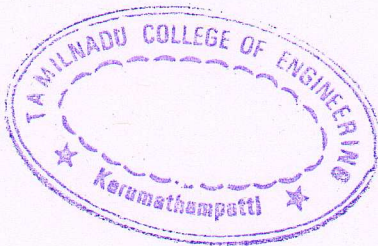
#### AGENDA:

1. Introduction of Committee members
2. Briefing roles and responsibilities
3. Procedure for reporting of complaints
4. Any complaints to be reported and recorded
5. Initiatives to ensure safety by taking necessary measures and counseling.
6. Any other points to be discussed.

CHAIR PERSON

To

1. HoD
2. All the Complaints cum Redressal Committee members



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## MINUTES OF THE 09<sup>TH</sup> COMPLAINTS CUM REDRESSAL COMMITTEE MEETING

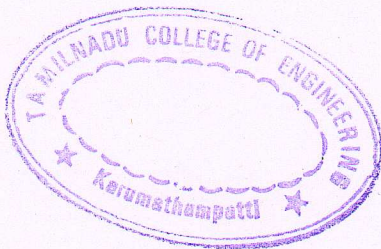
Venue: Seminar Hall

Date: 19.08.2017

Time: 11.00 pm

Members present:

| Name of the Committee Member | Designation                       | Position     | Signature |
|------------------------------|-----------------------------------|--------------|-----------|
| Dr.M.Karthikeyan             | Principal                         | Chair Person |           |
| Dr.Latha Shanmugavadivus     | Professor                         | Convener     |           |
| Dr. Krishneswar/K            | Professor                         | Member       |           |
| Mrs. Karthika Devi C.P       | Others-Deputy Warden Girls Hostel | Member       |           |
| Dr. Dharmalingam P           | Associate Professor               | Member       |           |
| Dr. Ragunath Parakkal P      | Counsellor                        | Member       |           |
| Mr. Elango C                 | Assistant Professor               | Member       |           |



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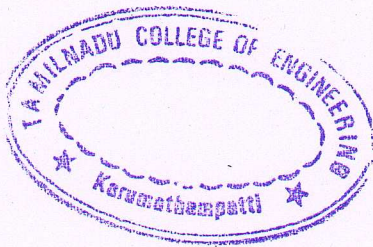


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## POINTS DISCUSSED:

- The chair person welcomed all the members of the Committee and briefed on the roles and responsibilities of members of committee.
- The procedures for reporting any of the complaints were discussed.
- The Chair person submitted the consolidated report of grievances so far received and the redressal for all complaints in the Even semester of Academic Year 2016-17.
- The chair person informed that no complaints of sexual harassment was recorded in the Even semester of Academic Year 2016-17.
- Any complaints should be brought immediately to the notice of the Chairman of the committee and suitable necessary safety measures will be ensured.
- Dr. Latha Shanmugavadivu s, Convenor of the committee added that the online grievance redressal portal is available in our college website <https://tnce.in>
- Further the convenor explained how to register complaints through college website and that the online Grievance Redressal Mechanism is safe and confidential.
- Smooth functioning of the college with respect to safety issues of women stakeholders was found satisfactory as informed and seen from the CCTV camera fixed at various places.
- The members decided to organize awareness programs for all new students.
- The next meeting was planned to be in the month of February, 2018.
- The chair person thanked all the members of the committee for their active participation and suggestions.

CHAIR PERSON



Dr. M. KARTHIKEYAN, B.E., M.Tech., Ph.D  
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New Heights Old Tradition

Dated: 17-02-2018

## CIRCULAR

### 10<sup>th</sup> COMPLAINTS CUM REDRESSAL COMMITTEE MEETING

This is to inform that there will be a meeting of the Complaints Cum Redressal Committee on 24<sup>th</sup> February 2018 at 11.00am. All the members are requested to attend the meeting. [Venue: Seminar Hall]

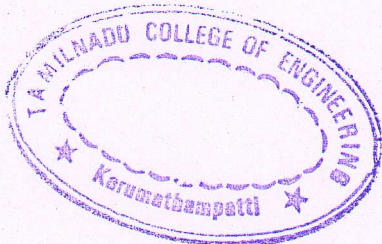
#### AGENDA:

1. Any complaints so far reported and recorded
2. Initiatives to ensure safety by taking necessary measures and counseling.
3. Any other points to be discussed.

CHAIR PERSON

To

1. HoD
2. All the Complaints cum Redressal Committee members



Dr. M. KARTHIKEYAN, B.E., M.Tech., Ph.D  
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## MINUTES OF THE 10<sup>TH</sup> COMPLAINTS CUM REDRESSAL COMMITTEE MEETING

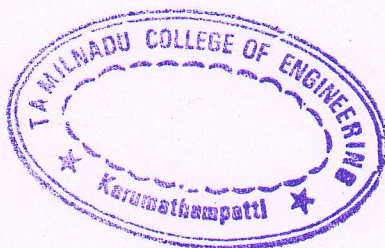
Date: 24.02.2018

Venue: Seminar Hall

Time: 11.00 pm

Members present:

| Name of the Committee Member | Designation                             | Position     | Signature |
|------------------------------|---|--------------|-----------|
| Dr.M.Karthikeyan             | Principal                               | Chair Person |           |
| Dr.Latha Shanmugavadivus     | Professor                               | Convener     |           |
| Dr. KrishneswarK             | Professor                               | Member       |           |
| Mrs. Karthika Devi C.P       | Others-Deputy<br>Warden Girls<br>Hostel | Member       |           |
| Dr. Dharmalingam P           | Associate<br>Professor                  | Member       |           |
| Dr. Ragunath Parakkal P      | Counsellor                              | Member       |           |
| Mr. Elango C                 | Assistant Professor                     | Member       |           |



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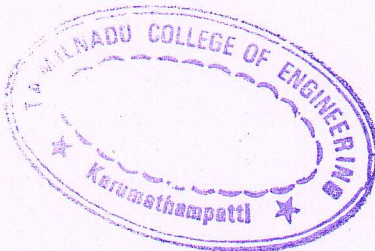


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## POINTS DISCUSSED:

- The chair person welcomed all the members of the Committee and briefed on the roles and responsibilities of members of committee.
- The procedures adopted for reporting any of the complaints were discussed.
- The chair person informed that no complaints of sexual harassment was recorded in the Odd semester of Academic Year 2017-18.
- The Chair person submitted the consolidated report of grievances so far received and the redressal for all complaints in the odd semester of Academic Year 2017-18.
- Any complaints should be brought immediately to the notice of the Chairman of the committee and suitable necessary safety measures will be ensured.
- Dr. Latha Shanmugavadivu s, Convenor of the committee added that the online grievance redressal portal is available in our college website <https://tnce.in>
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- The next meeting was planned to be in the month of August, 2018.
- The chair person thanked all the members of the committee for their active participation and suggestions.

CHAIR PERSON



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