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PALANISAME RAVI NAGAR, KARUMATHAMPATTI, COIMBATORE - 641659.



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MEMBERS OF COMPLAINTS CUM REDRESSAL COMMITTEE [2022-2023]

	Mr. Elango C	Dr. Ragunath Parakkal P	Mrs. Karthika Devi C.P	Dr. P.Dharmalingam	Dr. Latha Shanmugavadivu s	Dr. A.S Shanthi	Name of the Committee Member
	Assistant Professor	Counsellor	Others-Deputy Warden Girls Hostel	Associate Professor	Professor	Professor	Designation
	Member	Member	Member	Member	Convener	Member	Position
	9942522682	9447083118	9894138174	9942082725	9843520777	9942288733	Mobile Number
на в в в в в в в в в в в в в в в в в в в	e1ango284@gmail.com	tce@tnce.in	tce@tnce.in	dharmalingam72@gmail.com	ece@tnce.in	cse@tnce.in	Email address



Dr. M. KARTHKEYAN, B.E., M.Tech., Ph.D.
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PRINCIPAL PRINCIPAL TAMILNADU COLLEGE OF ENGINEERING PALANISAME RAVI NAGAR KARUMATHAMPATTI-641 659 COIMBATORE



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PALANISAME RAVI NAGAR, KARUMATHAMPATTI, COIMBATORE – 641659.



Dated: 14-08-2021

CIRCULAR 17th COMPLAINTS CUM REDRESSAL COMMITTEE MEETING

This is to inform that there will be a meeting of the Complaints Cum Redressal Committee on 21st August 2021 at 11.00am. All the members are requested to attend the meeting. [Venue : Seminar Hall]

AGENDA:

- 1. Introduction of Committee members
- 2. Briefing roles and responsibilities
- 3. Procedure for reporting of complaints
- 4. Any complaints to be reported and recorded
- 5. Initiatives to ensure safety by taking necessary measures and counseling.
- 6. Any other points to be discussed

CHAIR PERSON

To

- 1. HoD
- 2. All the Complaints cum Redressal Committee members

A Karamathempatti

Dr. M. KARTHIKEYAN, B.E., M.Tech.,Ph.D PRINCIPAL
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PALANISAME RAVI NAGAR, KARUMATHAMPATTI, COIMBATORE – 641659.



MINUTES OF THE 17TH COMPLAINTS CUM REDRESSAL COMMITTEE MEETING

Date: 21.08.2021

Time: 11.00 pm

Venue: Seminar Hall Members present:

Name of the Committee Member	Designation	Position	Signature
Dr.M.Karthikeyan	Principal	Chair Person	83
Dr. Latha Shanmugavadivu s	Professor	Convener	Settle & Il
Dr. Krishneswar K	Professor	Member	K. Kung
Mrs. Karthika Devi C.P	Others-Deputy Warden Girls Hostel	Member	98
Dr. Dharmalingam P	Associate Professor	Member	P. 10000
Dr. Ragunath Parakkal P	Counsellor	Member	100
Mr. Elango C	Assistant Professor	Member	CEDany



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PALANISAME RAVI NAGAR, KARUMATHAMPATTI, COIMBATORE – 641659.



POINTS DISCUSSED:

- The chair person welcomed all the members of the Committee and briefed on the roles and responsibilities of members of committee.
- The procedures for reporting any of the complaints were discussed.
- The Chair person submitted the consolidated report of grievances so far received and the redressal for all complaints in the Even semester of Academic Year 2020-21.
- The chair person informed that no complaints of sexual harassment was recorded in the Even semester of Academic Year 2020-21.
- Any complaints should be brought immediately to the notice of the Chairman of the committee and suitable necessary safety measures will be ensured.
- Dr. Latha Shanmugavadivu s, Convenor of the committee added that the online grievance redressal portal is available in our college website https://tnce.in
- Further the convenor explained how to register complaints through college website and that the online Grievance Redressal Mechanism is safe and confidential.
- Smooth functioning of the college with respect to safety issues of women stakeholders was found satisfactory as informed and seen from the CCTV camera fixed at various places.
- The members decided to organize awareness programs for all students.
- The next meeting was planned to be in the month of February, 2022.
- The chair person thanked all the members of the committee for their active participation and suggestions.

CHAIR PERSON

Meromothempatti

Dr. M. KARTHIKEYAN, B.E., M.Tech.,Ph.D. PRINCIPAL
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Dated: 19-02-2022

CIRCULAR 18th COMPLAINTS CUM REDRESSAL COMMITTEE MEETING

This is to inform that there will be a meeting of the Complaints Cum Redressal Committee on 26^{th} February 2022 at 11.00am. All the members are requested to attend the meeting. [Venue: Seminar Hall]

AGENDA:

- 1. Any complaints so far reported and recorded
- 2. Initiatives to ensure safety by taking necessary measures and counseling.
- 3. Any other points to be discussed.

CHAIR PERSON

To

- 1. HoD
- 2. All the Complaints cum Redressal Committee members

Koromathampatti *

Dr. M. KARTHIKEYAN, B.E., M.Tech.,Ph.D PRINCIPAL TAMILNADU COLLEGE OF ENGINEERING PALANISAME RAVI NAGAR KARUMATHAMPATTI-641 659 COIMBATORE

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PALANISAME RAVI NAGAR, KARUMATHAMPATTI, COIMBATORE – 641659.



MINUTES OF THE 18TH COMPLAINTS CUM REDRESSAL COMMITTEE MEETING

Date: 26.02.2022

Time: 11.00 pm

Venue: Seminar Hall Members present:

Name of the Committee Member	Designation	Position	Signature
Dr.M.Karthikeyan	Principal	Chair Person	4
Dr. Latha Shanmugavadivu s	Professor	Convener	Stres of
Dr. Krishneswar ₁ K	Professor	Member	K. Kunt
Mrs. Karthika Devi C.P	Others-Deputy Warden Girls Hostel	Member	
Dr. Dharmalingam P	Associate Professor	Member	P. 1880
Dr. Ragunath Parakkal P	Counsellor	Member	- 08/
Mr. Elango C	Assistant Professor	Member	CE ONLY



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PALANISAME RAVI NAGAR, KARUMATHAMPATTI, COIMBATORE – 641659.



POINTS DISCUSSED:

- The chair person welcomed all the members of the Committee and briefed on the roles and responsibilities of members of committee.
- The procedures adopted for reporting any of the complaints were discussed.
- The Chair person submitted the consolidated report of grievances so far received and the redressal for all complaints in the Odd semester of Academic Year 2021-22.
- The chair person informed that no complaints of sexual harassment was recorded in the Odd semester of Academic Year 2021-22.
- Any complaints should be brought immediately to the notice of the Chairman of the committee and suitable necessary safety measures will be ensured.
- Dr. Latha Shanmugavadivu s, Convenor of the committee added that the online grievance redressal portal is available in our college website https://tnce.in
- Further the convenor explained how to register complaints through college website and that the online Grievance Redressal Mechanism is safe and confidential.
- Smooth functioning of the college with respect to safety issues of women stakeholders was found satisfactory as informed and seen from the CCTV camera fixed at various places.
- The Convenor informed that the awareness programme on Grievance Redressal, Internal Complaints and Anti ragging for all students was conducted on 2nd November 2021.
- The next meeting was planned to be in the month of August, 2022.

• The chair person thanked all the members of the committee for their active participation and suggestions.

CHAIR-PERSON

A Kerumethampatti

Dr. M. KARTHIKEYAN, B.E., M.Tech., Ph.D. PRINCIPAL

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PALANISAME RAVI NAGAR, KARUMATHAMPATTI, COIMBATORE – 641659.



Dated: 22-08-2020

CIRCULAR 15th COMPLAINTS CUM REDRESSAL COMMITTEE MEETING

This is to inform that there will be a meeting of the Complaints Cum Redressal Committee on 29th August 2020 at 11.00am. All the members are requested to attend the meeting. [Venue: Seminar Hall]

AGENDA:

- 1. Introduction of Committee members
- 2. Briefing roles and responsibilities
- 3. Procedure for reporting of complaints
- 4. Any complaints to be reported and recorded
- 5. Initiatives to ensure safety by taking necessary measures and counseling.
- 6. Any other points to be discussed

CHAIR PERSON

To

- 1. HoD
- 2. All the Complaints cum Redressal Committee members

A Karamathampatti

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TAMILNADU COLLEGE OF ENGINEERING PALANISAME RAVI NAGAR KARUMATHAMPATTI-641 659 COIMBATORE

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MINUTES OF THE 15TH COMPLAINTS CUM REDRESSAL COMMITTEE MEETING

Date: 29.08.2020 **Time: 11.00 pm**

Venue: Seminar Hall Members present:

Name of the Committee Member	Designation	Position	Signature
Dr.M.Karthikeyan	Principal	Chair Person	1
Dr. Latha Shanmugavadivu s	Professor	Convener	Stre8 1
Dr. Krishneswan K	Professor	Member	V. Vul
Mrs. Karthika Devi C.P	Others-Deputy Warden Girls Hostel	Member	
Dr. Dharmalingam P	Associate Professor	Member	P. 705 Am
Dr. Ragunath Parakkal P	Counsellor	Member	0
Mr. Elango C	Assistant Professor	Member	Croany



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POINTS DISCUSSED:

- The chair person welcomed all the members of the Committee and briefed on the roles and responsibilities of members of committee.
- The procedures for reporting any of the complaints were discussed.
- The Chair person submitted the consolidated report of grievances so far received and the redressal for all complaints in the Even semester of Academic Year 2019-20.
- The chair person informed that no complaints of sexual harassment was recorded in the Even semester of Academic Year 2019-20.
- Any complaints should be brought immediately to the notice of the Chairman of the committee and suitable necessary safety measures will be ensured.
- Dr. Latha Shanmugavadivu s, Convenor of the committee added that the online grievance redressal portal is available in our college website https://tnce.in
- Further the convenor explained how to register complaints through college website and that the online Grievance Redressal Mechanism is safe and confidential.
- Smooth functioning of the college with respect to safety issues of women stakeholders was found satisfactory as informed and seen from the CCTV camera fixed at various places.
- The members decided to organize awareness programs for all students.
- The next meeting was planned to be in the month of February, 2021.
- The chair person thanked all the members of the committee for their active participation and suggestions.

CHAIR PERSON

A Resumethampatti

Dr. M. KARTHIKEYAN, B.E., M.Tech.,Ph.D.
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PALANISAME RAVI NAGAR, KARUMATHAMPATTI, COIMBATORE – 641659.



Dated: 20-02-2021

CIRCULAR 16th COMPLAINTS CUM REDRESSAL COMMITTEE MEETING

This is to inform that there will be a meeting of the Complaints Cum Redressal Committee on 27th February 2021 at 11.00am. All the members are requested to attend the meeting. [Venue : Seminar Hall]

AGENDA:

- 1. Any complaints so far reported and recorded
- 2. Initiatives to ensure safety by taking necessary measures and counseling.
- 3. Any other points to be discussed.

CHAIR PERSON

To

- 1. HoD
- 2. All the Complaints cum Redressal Committee members

Taramethampatt *

Dr. M. KARTULKEYAN, B.E., M.Tech.,Ph.D. PRINCIPAL
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$\frac{\text{MINUTES OF THE 16}^{\text{TH}} \text{ COMPLAINTS CUM REDRESSAL COMMITTEE}}{\text{MEETING}}$

Date: 27.02.2021

Time: 11.00 pm

Venue : Seminar Hall Members present:

Name of the Committee Member	Designation	Position	Signature
Dr.M.Karthikeyan	Principal	Chair Person	25
Dr.S.Latha Shanmugavadivu	Professor	Convener	Settre 8
Dr. Krishneswar, K	Professor	Member	K. Vint
Mrs. Karthika Devi C.P	Others-Deputy Warden Girls Hostel	Member	
Dr. Dharmalingam P	Associate Professor	Member	P.1262
Dr. Ragunath Parakkal P	Counsellor	Member	N.W.
Mr. Elango C	Assistant Professor	Member	BruoDED

Karamathumpetti *

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POINTS DISCUSSED:

- The chair person welcomed all the members of the Committee and briefed on the roles and responsibilities of members of committee.
- The procedures adopted for reporting any of the complaints were discussed.
- The Chair person submitted the consolidated report of grievances so far received and the redressal for all complaints in the Odd semester of Academic Year 2020-21.
- The chair person informed that no complaints of sexual harassment was recorded in the Odd semester of Academic Year 2020-21.
- Any complaints should be brought immediately to the notice of the Chairman of the committee and suitable necessary safety measures will be ensured.
- Dr. Latha Shanmugavadivu s, Convenor of the committee added that the online grievance redressal portal is available in our college website https://tnce.in
- Further the convenor explained how to register complaints through college website and that the online Grievance Redressal Mechanism is safe and confidential.
- Smooth functioning of the college with respect to safety issues of women stakeholders was found satisfactory as informed and seen from the CCTV camera fixed at various places.
- The Convenor informed that the awareness programme on Grievance Redressal, Internal Complaints and Anti ragging for all students was conducted on **5th November**, **2020**.
- The next meeting was planned to be in the month of August, 2021.
- The chair person thanked all the members of the committee for their active participation and suggestions.

CHAIR PERSON

A Aeromethampetil

Dr. M. KARTHIKEYAN, B.E., M.Tech.,Ph.D. PRINCIPAL
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Dated: 17-08-2019

CIRCULAR 13th COMPLAINTS CUM REDRESSAL COMMITTEE MEETING

This is to inform that there will be a meeting of the Complaints Cum Redressal Committee on 24th August 2019 at 11.00am. All the members are requested to attend the meeting. [Venue : Seminar Hall]

AGENDA:

- Introduction of Committee members
- · Briefing roles and responsibilities
- Procedure for reporting of complaints
- Any complaints to be reported and recorded
- Initiatives to ensure safety by taking necessary measures and counseling.
- · Any other points to be discussed

CHAIR PERSON

To

- 1. HoD
- 2. All the Complaints cum Redressal Committee members

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Dr. M. KARTHIKEYAN, B.E., M.Tech.,Ph.D PRINCIPAL
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$\frac{\text{MINUTES OF THE 13}^{\text{TH}} \text{ COMPLAINTS CUM REDRESSAL COMMITTEE}}{\text{MEETING}}$

Date: 24.08.2019

Time: 11.00 pm

Venue: Seminar Hall Members present:

Name of the Committee Member	Designation	Position	Signature
Dr.M.Karthikeyan	Principal	Chair Person	85
Dr. Latha Shanmugavadivu s	Professor	Convener	Stre 8 W
Dr. Krishneswar i K	Professor	Member	K. Kurl
Mrs. Karthika Devi C.P	Others-Deputy Warden Girls Hostel	Member	
Dr. Dharmalingam P	Associate Professor	Member	P. Dogw
Dr. Ragunath Parakkal P	Counsellor	Member	084
Mr. Elango C	Assistant Professor	Member	CElbush

Assumathompatti A

Dr. M. KARTHIKEYAN, B.E., M.Tech., Ph.D.
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POINTS DISCUSSED:

- The chair person welcomed all the members of the Committee and briefed on the roles and responsibilities of members of committee.
- The procedures for reporting any of the complaints were discussed.
- The Chair person submitted the consolidated report of grievances so far received and the redressal for all complaints in the Even semester of Academic Year 2018-19.
- The chair person informed that no complaints of sexual harassment was recorded in the Even semester of Academic Year 2018-19.
- Any complaints should be brought immediately to the notice of the Chairman of the committee and suitable necessary safety measures will be ensured.
- Dr. Latha Shanmugavadivu s, Convenor of the committee added that the online grievance redressal portal is available in our college website https://tnce.in
- Further the convenor explained how to register complaints through college website and that the online Grievance Redressal Mechanism is safe and confidential.
- Smooth functioning of the college with respect to safety issues of women stakeholders was found satisfactory as informed and seen from the CCTV camera fixed at various places.
- The members decided to organize awareness programs for all new students.
- The next meeting was planned to be in the month of February, 2020.
- The chair person thanked all the members of the committee for their active participation and suggestions.

CHAIR PERSON

Agranathempatti

Dr. M. KARTHIKEYAN, B.E., M.Tech.,Ph.D. PRINCIPAL
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PALANISAME RAVI NAGAR, KARUMATHAMPATTI, COIMBATORE – 641659.



Dated: 22-02-2020

CIRCULAR 14th COMPLAINTS CUM REDRESSAL COMMITTEE MEETING

This is to inform that there will be a meeting of the Complaints Cum Redressal Committee on 27th February 2020 at 11.00am. All the members are requested to attend the meeting. [Venue : Seminar Hall]

AGENDA:

- 1. Any complaints so far reported and recorded
- 2. Initiatives to ensure safety by taking necessary measures and counseling.
- 3. Any other points to be discussed.

CHAIR PERSON

To

- 1. HoD
- 2. All the Complaints cum Redressal Committee members

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Dr. M. KARTHHEYAN, B.E., M.Tech.,Ph.D. PRINCIPAL
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MINUTES OF THE 14TH COMPLAINTS CUM REDRESSAL COMMITTEE MEETING

Date: 27.02.2020 **Time: 11.00 pm**

Venue: Seminar Hall Members present:

Name of the Committee Member	Designation	Position	Signature
Dr.M.Karthikeyan	Principal	Chair Person	4
Dr. Latha Shanmugavadivu s	Professor	Convener	Btto 8 1
Dr. Krishneswan K	Professor	Member	K. Kung
Mrs. Karthika Devi C.P	Others-Deputy Warden Girls Hostel	Member	
Dr. Dharmalingam P	Associate Professor	Member	P. 1200
Dr. Ragunath Parakkal P	Counsellor	Member	an
Mr. Elango C	Assistant Professor	Member	Bruggs



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POINTS DISCUSSED:

- The chair person welcomed all the members of the Committee and briefed on the roles and responsibilities of members of committee.
- The procedures adopted for reporting any of the complaints were discussed.
- The Chair person submitted the consolidated report of grievances so far received and the redressal for all complaints in the Odd semester of Academic Year 2019-20.
- The chair person informed that no complaints of sexual harassment was recorded in the Odd semester of Academic Year 2019-20.
- Any complaints should be brought immediately to the notice of the Chairman of the committee and suitable necessary safety measures will be ensured.
- Dr. Latha Shanmugavadivu s, Convenor of the committee added that the online grievance redressal portal is available in our college website https://tnce.in
- Further the convenor explained how to register complaints through college website and that the online Grievance Redressal Mechanism is safe and confidential.
- Smooth functioning of the college with respect to safety issues of women stakeholders was found satisfactory as informed and seen from the CCTV camera fixed at various places.
- The Convenor informed that the awareness programme on Grievance Redressal, Internal Complaints and Anti ragging for all students was conducted on 8th November, 2019.
- The next meeting was planned to be in the month of August, 2020.
- The chair person thanked all the members of the committee for their active participation and suggestions.

CHAIR PERSON

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Dr. M. KARTHIKETAN, B.E., M.Tech., Ph.D.
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21.03.2018

CIRCULAR

11th COMPLAINTS CUM REDRESSAL COMMITTEE MEETING

This is to inform that there will be a meeting of the Complaints Cum Redressal Committee on 25th August 2018 at 11.00am. All the members are requested to attend the meeting. [Venue: Seminar Hall]

AGENDA:

- 1. Introduction of Committee members
- 2. Briefing roles and responsibilities
- 3. Procedure for reporting of complaints
- 4. Any complaints to be reported and recorded
- 5. Initiatives to ensure safety by taking necessary measures and counseling.
- 6. Any other points to be discussed.

CHAIR PERSON

To

- HoD
- All the Complaints cum Redressal Committee members

A Agrumathampatti

Dr. M. KARTHIKEYAN, B.E., M.Tech.,Ph.D.
PRINCIPAL
TAMILNADU COLLEGE OF ENGINEERING
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PALANISAME RAY! NAGAR, KARUMATHAMPATTI, COIMBATORE – 641659.



MINUTES OF THE 11TH COMPLAINTS CUM REDRESSAL COMMITTEE MEETING

Date: 25.08.2018

Time: 11.00 pm

Venue : Seminar Hall Members present:

Name of the Committee Member	Designation	Position	Signature
Dr.M.Karthikeyan	Principal	Chair Person	135
Dr. Latha Shanmugavadivu s	Professor	Convener	Stre & 1
Dr. KrishneswanK	Professor	Member	K. Kung
Mrs. Karthika Devi C.P	Others-Deputy Warden Girls Hostel	Member	
Dr. Dharmalingam P	Associate Professor	Member	P. 1200
Dr. Ragunath Parakkal P	Counsellor	Member	225
Mr. Elango C	Assistant Professor	Member	General



Dr. M. KARTHIKEYAN, B.E., M.Tech.,Ph.D. PRINCIPAL
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PALANISAME RAVI NAGAR, KARUMATHAMPATTI, COIMBATORE – 641659,



POINTS DISCUSSED:

- The chair person welcomed all the members of the Committee and briefed on the roles and responsibilities of members of committee.
- The procedures for reporting any of the complaints were discussed.
- The Chair person submitted the consolidated report of grievances so far received and the redressal for all complaints in the Even semester of Academic Year 2017-18.
- The chair person informed that no complaints of sexual harassment was recorded in the Even semester of Academic Year 2017-18.
- Any complaints should be brought immediately to the notice of the Chairman of the committee and suitable necessary safety measures will be ensured.
- Dr. Latha Shanmugavadivu s, Convenor of the committee added that the online grievance redressal portal is available in our college website https://tnce.in
- Further the convenor explained how to register complaints through college website and that the online Grievance Redressal Mechanism is safe and confidential.
- Smooth functioning of the college with respect to safety issues of women stakeholders was found satisfactory as informed and seen from the CCTV camera fixed at various places.
- The members decided to organize awareness programs for all new students.
- The next meeting was planned to be in the month of February, 2019.
- The chair person thanked all the members of the committee for their active participation and suggestions.

CHAIR-PERSON

A Acromothampatti X

Dr. M. KARTHIKEYAN, B.E., M.Tech.,Ph.D PRINCIPAL
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PALANISAME RAVI NAGAR, KARUMATHAMPATTI, COIMBATORE - 641659.



Dated: 16-02-2019

CIRCULAR

12th COMPLAINTS CUM REDRESSAL COMMITTEE MEETING

This is to inform that there will be a meeting of the Complaints Cum Redressal Committee on 23rd February 2019 at 11.00am. All the members are requested to attend the meeting. [Venue : Seminar Hall]

AGENDA:

- 1. Any complaints so far reported and recorded
- 2. Initiatives to ensure safety by taking necessary measures and counseling.
- 3. Any other points to be discussed.

CHAIR PERSON

To

- 1. HoD
- 2. All the Complaints cum Redressal Committee members

Acromethempatti

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MINUTES OF THE 12TH COMPLAINTS CUM REDRESSAL COMMITTEE MEETING

Venue : Seminar Hall Members present: Date: 23.02.2019
Time: 11.00 pm

Name of the Committee Member	Designation	Position	Signature
Dr.M.Karthikeyan	Principal	Chair Person	45
Dr. Latha Shanmugavadivu s	Professor	Convener	18the R of
Dr. KrishneswanK	Professor	Member	K. Kung
Mrs. Karthika Devi C.P	Others-Deputy Warden Girls Hostel	Member	
Dr. Dharmalingam P	Associate Professor	Member	P. 10500
Dr. Ragunath Parakkal P	Counsellor	Member	1080
Mr. Elango C	Assistant Professor	Member	CEDary



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POINTS DISCUSSED:

- The chair person welcomed all the members of the Committee and briefed on the roles and responsibilities of members of committee.
- The procedures adopted for reporting any of the complaints were discussed.
- The Chair person submitted the consolidated report of grievances so far received and the redressal for all complaints in the Odd semester of Academic Year 2018-19.
- The chair person informed that no complaints of sexual harassment was recorded in the Odd semester of Academic Year 2018-19.
- Any complaints should be brought immediately to the notice of the Chairman of the committee and suitable necessary safety measures will be ensured.
- Dr. Latha Shanmugavadivu s, Convenor of the committee added that the online grievance redressal portal is available in our college website https://tnce.in
- Further the convenor explained how to register complaints through college website and that the online Grievance Redressal Mechanism is safe and confidential.
- Smooth functioning of the college with respect to safety issues of women stakeholders was found satisfactory as informed and seen from the CCTV camera fixed at various places.
- The Convenor informed that the awareness programme on Grievance Redressal, Internal Complaints And Anti ragging for all students was conducted on 10th November, 2018.
- The next meeting was planned to be in the month of August, 2019.

• The chair person thanked all the members of the committee for their active participation and suggestions.

CHAIR PERSON

Korumsthampatti

Dr. M. KARTHIKEYAN, B.E., M.Tech.,Ph.D PRINCIPAL
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Dated: 12-08-2017

CIRCULAR

09th COMPLAINTS CUM REDRESSAL COMMITTEE MEETING

This is to inform that there will be a meeting of the Complaints Cum Redressal Committee on 19th August 2017 at 11.00 am. All the members are requested to attend the meeting. [Venue : Seminar Hall]

AGENDA:

- 1. Introduction of Committee members
- 2. Briefing roles and responsibilities
- 3. Procedure for reporting of complaints
- 4. Any complaints to be reported and recorded
- 5. Initiatives to ensure safety by taking necessary measures and counseling.
- 6. Any other points to be discussed.

CHAIR PERSON

To

- 1. HoD
- 2. All the Complaints cum Redressal Committee members

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MINUTES OF THE 09TH COMPLAINTS CUM REDRESSAL COMMITTEE MEETING Venue: Seminar Hall

Date: 19.08.2017

Time: 11.00 pm Members present:

Name of the Committee Member	Designation	Position	Signature
Dr.M.Karthikeyan	Principal	Chair Person	\$
Dr.Latha Shanmugavadivu s	Professor	Convener	Stree We
Dr. Krishneswark	Professor	Member	12. Kurt
Mrs. Karthika Devi C.P	Others-Deputy Warden Girls Hostel	Member	
Dr. Dharmalingam P	Associate Professor	Member	P. Draw
Dr. Ragunath Parakkal P	Counsellor	Member	arr)
Mr. Elango C	Assistant Professor	Member	CEDany



Dr. M. KARTHIKEYAN, B.E., M.Tech., Ph.D.
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POINTS DISCUSSED:

- The chair person welcomed all the members of the Committee and briefed on the roles and responsibilities of members of committee.
- The procedures for reporting any of the complaints were discussed.
- The Chair person submitted the consolidated report of grievances so far received and the redressal for all complaints in the Even semester of Academic Year 2016-17.
- The chair person informed that no complaints of sexual harassment was recorded in the Even semester of Academic Year 2016-17.
- Any complaints should be brought immediately to the notice of the Chairman of the committee and suitable necessary safety measures will be ensured.
- Dr. Latha Shanmugavadivu s, Convenor of the committee added that the online grievance redressal portal is available in our college website https://tnce.in
- Further the convenor explained how to register complaints through college website and that the online Grievance Redressal Mechanism is safe and confidential.
- Smooth functioning of the college with respect to safety issues of women stakeholders was found satisfactory as informed and seen from the CCTV camera fixed at various places.
- The members decided to organize awareness programs for all new students.
- The next meeting was planned to be in the month of February, 2018.
- The chair person thanked all the members of the committee for their active participation and suggestions.

CHAIR PERSON

A Kangathampatti A

Dr. M. KARTH KE AN, B.E., M.Tech., Ph.D.
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Dated: 17-02-2018

CIRCULAR

10th COMPLAINTS CUM REDRESSAL COMMITTEE MEETING

This is to inform that there will be a meeting of the Complaints Cum Redressal Committee on 24th February 2018 at 11.00am. All the members are requested to attend the meeting. [Venue: Seminar Hall]

AGENDA:

- 1. Any complaints so far reported and recorded
- 2. Initiatives to ensure safety by taking necessary measures and counseling.
- 3. Any other points to be discussed.

CHAIR PERSON

To

- 1. HoD
- 2. All the Complaints cum Redressal Committee members

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MINUTES OF THE 10TH COMPLAINTS CUM REDRESSAL COMMITTEE MEETING

Date: 24.02.2018

Venue: Seminar Hall Members present:

Time: 11.00 pm

Name of the Committee Member	Designation	Position	Signature
Dr.M.Karthikeyan	Principal	Chair Person	3
Dr.Latha Shanmugavadivu s	Professor	Convener	& He & W
Dr. KrishneswanK	Professor	Member	K.Kunf
Mrs. Karthika Devi C.P	Others-Deputy Warden Girls Hostel	Member	
Dr. Dharmalingam P	Associate Professor	Member	P. 1259~
Dr. Ragunath Parakkal P	Counsellor	Member	Qe.
Mr. Elango C	Assistant Professor	Member	CECONAD



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POINTS DISCUSSED:

- The chair person welcomed all the members of the Committee and briefed on the roles and responsibilities of members of committee.
- The procedures adopted for reporting any of the complaints were discussed.
- The chair person informed that no complaints of sexual harassment was recorded in the Odd semester of Academic Year 2017-18.
- The Chair person submitted the consolidated report of grievances so far received and the redressal for all complaints in the odd semester of Academic Year 2017-18.
- Any complaints should be brought immediately to the notice of the Chairman of the committee and suitable necessary safety measures will be ensured.
- Dr. Latha Shanmugavadivu s, Convenor of the committee added that the online grievance redressal portal is available in our college website https://tnce.in
- Further the convenor explained how to register complaints through college website and that the online Grievance Redressal Mechanism is safe and confidential.
- Smooth functioning of the college with respect to safety issues of women stakeholders was found satisfactory as informed and seen from the CCTV camera fixed at various places.
- The Convenor informed that the awareness programme on Grievance Redressal, Internal Complaints and Anti-ragging for all students was conducted on 09th November, 2017.
- The next meeting was planned to be in the month of August, 2018.

• The chair person thanked all the members of the committee for their active participation and suggestions.

CHAIR PERSON

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